**From:** Poundcake/ Doyle 13

**To:** Mart Doyle

**Subject:** Weekly Progress Report – September 23, 2016

**Period:** 09/19/16-09/23/16

**Hours:** 5H**ours to Date:** 5

**Accomplishments for *September 23*, 2016**

1. Met with project sponsors to confirm the scope and goals of project.
2. We set up a google drive to store all documents we have and will create in the future.
3. Researched monetary and production resources for project.

**Goals for *September 30*, 2016**

1. Meet with entrepreneurs again to sign legal documents regarding the project.
2. Research possible web developers for Poundcake website.

**Issues:**

1. There has not been much communication with the project sponsors since the first meeting. We are waiting for them to send us the documents about their business, but it is taking longer than anticipated.