**From:** Poundcake/ Doyle 13

**To:** Mart Doyle

**Subject:** Weekly Progress Report – September 30, 2016

**Period:** 09/23/16-09/30/16

**Hours:** 4H**ours to Date:** 9

**Accomplishments for *September 30*, 2016**

1. Met with entrepreneurs again to sign legal documents regarding the project.
2. Continued to refine project documents and save all changes in google drive.

**Goals for *October 7*, 2016**

1. Start putting content on Facebook page to provide information about who Pound Cake is.
2. Identify key product to that Poundcake wants to produce.
3. Connect Poundcake with possible web developers.

**Issues:**

1. No functional social media presence yet.
2. Everyone has busy schedules; may be the last week we meet in person for a while.