610.451.9690 | andrea.behler@temple.edu

#### **EDUCATION:**

TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

Study Abroad: Tokyo, Spring 2017

Bachelor of Business Administration, Graduation: June 2019

Major: Management Information Systems

GPA: 3.93 | University Honors Program | Fox School of Business Honors Program

Temple University Dean's Scholar | Rosenthall Scholarship | Dennis S. Alter Scholarship

#### **ACTIVITIES & AWARDS:**

- Third Place, The Computational Society Case Study, AIS National Competition, March 2018
- Fourth Place, Target Case Study Competition, March 2018
- Finalist, Temple University QVC Data Analytics Challenge, November 2017
- IBIT AmerisourceBergen Scholarship recipient, March 2017
- Member, Events Committee, Association for Information Systems, Temple Chapter, August 2017
- Corresponding Secretary, Community Service Chair, Sigma Alpha Iota, April 2016
- Section Leader, Temple University Diamond Marching Band, Flute section, August 2015

#### **EXPERIENCE:**

TEMPLE UNIVERSITY, Philadelphia, PA

## **Diamond Peer Teacher / Information Technology Assistant**

January 2018 - Present

- Teach and advice students enrolled in the Introduction to Information Systems in Organizations through weekly office hours, help desk hours, and exam review sessions
- Oversee communication between 20 Professors and Information Technology Assistants

#### **Administrative Assistant – Human Resources**

August 2018 – Present

- Update and maintain communication channels for the Masters of Science in Human Resources Management
- Extract and analyze Salesforce data and resumes to report on student and demographic trends

### ERNST & YOUNG, LLP, Philadelphia, PA

June 2018 - August 2018

# **Risk Advisory Intern**

- Assisted teams with an internal audit of SOX controls and a SOC Report as a client serving summer intern at a Fortune 500 professional services firm
- Attended walkthrough meetings and documented procedures for business process controls
- Performed completeness and accuracy testing for population queries, sampling, and IT General Controls
- Reviewed control testing performed by the Global Delivery Services team
- Served as a campus ambassador, promoting the internship and assisting with campus recruiting events

### TARGET, Wyomissing, PA

June 2016 - Present

## **Team Member**

- Assist guests as part of the sales floor team at a large, national, discount retail company
- Collaborate with a 25-member team to provide excellent customer service to hundreds of guests each week
- Educate guests with quality knowledge on Target inventory and perform fast and efficient checkout

## SKILLS AND LANGUAGES:

- Languages: Spanish Conversational | Japanese Conversational | Arabic Beginner
- Computer: Microsoft Word, Excel, and PowerPoint
- Technical: Tableau, HTML, CSS, PHP, JavaScript, MySQL Basic