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EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

Bachelor of Business Administration, Graduation: May 2019

MAJOR: Management Information Systems

GPA: 3.22 | Dean's List: Fall 2015

#### SELECTED COURSES:

Data-Centric Application Development, Data Analytics, Business Communications, Information Systems in Organizations, Excel for Business Applications

## **ACTIVITIES AND AWARDS:**

- Competed in Data Analytics Challenge, 2016
- Treasurer, Multicultural Greek Council, 2016 present
- Director, Greek Week for Temple University Greek Association, 2016 present

### INFORMATION SYSTEMS PROJECTS:

- Configured and maintained MySQL database servers
- Utilized HTML and PHP to create data-centric web applications
- Organized and analyzed data with the use of Entity Relationship Diagrams and schemas

# INFORMATION TECHNOLOGY SKILLS:

Analysis: ERDplus
Web Development: HTML, PHP
Database Management: SQL, Mariadb

Project Management: Microsoft Word, Microsoft Excel, Microsoft Powerpoint

# EXPERIENCE: DEERING GREENE & ASSOCIATES, Philadelphia, PA August 2015 – January 2016 **Intern Supervisor**

- Supervised a team of 4 interns in the start-up company by evaluating their performance and administering assignments.
- Organized voter data through the use of pivot tables in Microsoft Excel.
- Conducted research on potential local Philadelphia politicians and presented the findings to the managers.

# SIGMA BETA RHO FRATERNITY, INC. Philadelphia, PA December 2016 – present Vice President at Temple University Chapter

- Facilitated communication between the national executive board and members of the chapter.
- Spearheaded community service, fundraising, and other chapter events by partnering with other organizations on campus.
- Managed finances and approved budgets for the chapter through bi-weekly meetings with the treasurer.
- Raised over \$1600 for SOS Children's Villages during the Shave to Save fundraiser, which was the highest amount raised by any Greek organization on campus.

### **SKILLS & LANGUAGES:**

• Spanish- novice level