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SharePoint is a web based application platform that is perfect for increasing productivity through making document management easier. It does this through the use of shared document libraries as well as many other features. Implementing SharePoint will have a three year net benefit of \$1,841,000.

SharePoint will decrease the time that our Project Management Professionals (PMPs) spend on document management and increase the time that they will be doing work for, and there by billing, the customers. SharePoint will increase the productivity of our PMPs. SharePoint does this through the use of document libraries that are shared between many people so that there will no longer be multiple copies of one document being sent around. Our PMPs can create custom lists of shared information, as well as generic forms, to be used repeatedly. SharePoint can automate business processes, such as payroll, so that the PMPs do not need to perform them. This will also increase the time that our PMPs can spend working for the clients, rather than dealing with document management.

We currently have three year revenue of \$7,875,000 but a possible three year revenue of \$9,716,000. That means a three year net benefit of \$1,841,000. Our PMPs are currently billing 75% of their work time to the customers. With the implementation of SharePoint, billable time will increase to 95%. One PMP would focus on managing the SharePoint system, spending 10% of his time doing this, but his billable hours would still increase to 85%. I recommend that we implement SharePoint because of the increased productivity and resulting increased revenue.

Currently	Year 1	Year 2	Year 3	Total
Profit From 10 PMPs 75% Billable Hours	\$2,625,000	\$2,625,000	\$2,625,000	\$7,875,000
Proposed	Year 1	Year 2	Year 3	Total
Upgrade Cost	\$100,000	\$0	\$0	\$100,000
Maintenance	\$18,000	\$18,000	\$18,000	\$54,000
Profit From 9 PMPs 95% Billable Hours	\$2,992,500	\$2,992,500	\$2,992,500	\$8,977,500
Profit from SharePoint PMP 85% Billable Hours	\$297,500	\$297,500	\$297,500	\$892,500
Total	\$3,172,000	\$3,272,000	\$327,200	\$9,716,000
3 Year Net Benefit	\$1,841,000			

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