

EDUCATION:

TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

Bachelor of Management Information Systems, Graduation: May 2015

MAJOR: Management Information Systems

SELECTED COURSES:

Data Analytics, Enterprise IT Architecture, Digital Design and Innovation, Data-Center Application Development, Lead Global Digital Projects

ACTIVITIES AND AWARDS:

- Member, Association for Management Information Systems, August 2013 - Present
- Private pilot in training (fixed wing planes), 2012 – Present

EXPERIENCE:

TEMPLE UNIVERSITY, Philadelphia, PA

June 2014 - Present

DT-LAN Technician (student worker)

- Identify, troubleshoot and resolve hardware, software, and network-related problems
- Configure and install Windows workstations and Macintosh operating systems
- Train end-users on the use and features of the various operations systems and applications

O.P.P., INC. Huntingdon Valley, PA

May, 2012 - Present

Owner/Operator

- Created a federal firearm retail company by assembling proper paperwork, and attaining proper licensing
- Advertise business through word-of-mouth, social media, and networking opportunities; creating a client base of a 100+ reoccurring customers
- Cumulative revenue of \$150,000
- Track and execute orders, logistics, and inventory tracking for website and storefront

ATLANTIC 3 CONSTRUCTION CO., INC. Huntingdon Valley, PA June 2004 - August 2013

Project Manager/Assistant Project Manager

- Coordinated and managed commercial masonry projects by developing cost-effective plans and schedules for project completion
- Communicated effectively with project managers, superintendents, architects, and engineers associated with general contracting companies in the Philadelphia
- Created scope documents, PO's, CO's, schedules for material deliveries, and managed teams of 10-20 employees

OLYMPIC SERVICES, INC. Southampton, PA

January 2006 - August 2013

Co-Owner/Investor

- Founded a residential/commercial contracting company
- \$750,000 in revenue in 2013
- Maintained financial investments and returns during establishment of the company

Special Skills:

- PA Certified Notary, 2008 – Present
- Network Infrastructure: Routers, switches, DNS