

Andrew B. Herman

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EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration, Expected Graduation: May 2015
Major: International Business

CAMDEN COUNTY COLLEGE, Blackwood, NJ
Associate of Liberal Arts and Science: International Studies, Graduation: May 2013
GPA: 3.5

ACTIVITIES & AWARDS:

Dean's List | Member of the International Business Association Student Professional Organization | National Foreign Language Honor Society-Alpha Mu Gamma double inductee for Spanish and Mandarin Chinese

EXPERIENCE: U.S. SECURITY ASSOCIATES, Woodbury, NJ December 2010 - Present
Security Officer, IKEA

- Provide a safe and secure working environment at Ikea Distribution Center, Westampton, a 1.2 million-square-foot distribution center providing inventory to 14 IKEA stores in the Eastern US – front office receptionist, arm/disarm burglar alarm, respond to fire panel and lead evacuation if necessary, sign bills of lading, sign trailers in and out of yard ensuring they leave with correct cargo, coordinate with a team of managers and supervisors in order to keep operations running smoothly
- Gained experience in a variety of environments, for example, apartment complexes, industrial yards, and department stores

TD BANK, Cherry Hill, NJ August 2006 - March 2010
Teller, Atrium

- Provided exceptional customer service to over 100 customers per day for one of the 10 largest banks in the U.S. - Sold bank products, processed a wide array of banking transactions, raised money for charity promotions, handled cash deposits over \$50,000, assisted head teller with settling vault, thrived in an environment that heavily emphasized customer service

SKILLS:

- Security Officer Registration Act (SORA) certified
- Microsoft Office