

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

Bachelor of Business Administration, Graduation: May 2015

Major: Finance Minor: Management Informations Systems

Selected Courses:

Financial Accounting

Operations Management

Managerial Accounting

Business Society and Ethics

Business Statistics

Risk Management

ACTIVITIES:

- Member, Financial Management Association, Spring 2014 – Present
- Member, Temple University Investment Association, Spring 2014 – Present
- Member, The National Society of Leadership and Success, Fall 2012 – Present

EXPERIENCE:

FIREBIRDS WOOD FIRED GRILL, Garnet Valley, PA June 2013 – August 2013

Guest Assistant

- Provided support for servers by helping manage their tables and customer requests at a four star chain steak house restaurant
- Maintained the dining area and bar area by setting and cleaning tables
- Catered to all customer requests in the restaurant, except food complaints, they were reported to and dealt with only by managers
- Helped servers delivery food/drinks to customers
- Assisted bartenders by restocking glassware, alcoholic beverages, silverware, and any other requests

HOLLISTER CO. Wilmington, DE

October 2011- October 2012

Front Model

- Provided customer assistance in picking out clothes, finding the right clothing size, helping customers try clothes on, and checking customers out of the store
- Kept the store presentable to customers by making sure all clothing was properly folded and in the correct area of the store

SKILLS:

- Microsoft Office, Excel, PowerPoint, and Outlook