

Anthony M. Torres

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OBJECTIVE: To obtain a challenging internship or entry-level position within a great work environment where my experience, academic achievements, and skills will add value to organizational operations.

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, and Philadelphia, PA
Bachelor of Business Administration, Graduation: December 2014
Major: Human Resource Management

ACTIVITIES/ AWARDS:

- Temple Student Government Representative, Institute of Management Accountants, Fall 2012 – Present
- Director of Local and Community Affairs, Temple Student Government, Fall 2012 – Present
- Treasurer, Student Hip Hop Organization, Fall 2012 - Present
- Inducted Member, The Honor Society of Leadership and Success, Spring 2013 – Present
- Fundraising Chair, Having Ambition And Devotion For Service. Spring 2013 – Present
- Member, Society for Human Resource Management, Fall 2013 - Present

EXPERIENCE: Temple University Police, Philadelphia, PA September 2012 - Present
Student Worker, Campus Safety

- Promote and manage community service opportunities/events.
- Representative for the student body during the monthly Neighborhood captain meetings.
- Conduct extensive research and fieldwork for future opportunities to perform community service in North Philadelphia.

PNC Bank, Mount Laurel, NJ May 2011 – August 2011

Bank Teller

- Available for customers when needed, including evenings, weekends and holidays
- Provided excellent customer service while providing information on numerous PNC Bank products.
- Successfully balanced my cash drawer on a daily basis.

TD Bank, Mount Laurel, NJ August 2008 – March 2011

Bank Teller

- Handled vault, safe deposit, and ATM activities.
- Responsible for selling additional TD Bank products to new and returning customers.

- Processed monetary transactions for personal and business customers.

SKILLS:

- Proficient in Microsoft office (Word, Excel, PowerPoint, and Outlook), Adobe
- Well-developed leadership skills due to the coordinating of the successful adopt – a – block campaign. (September 2012 – Present)
- Cardiopulmonary resuscitation Procedure Certification