

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA  
**Bachelor of Business Administration, Graduation: Spring 2015**  
**Major: Management Information Systems**

*Selected Courses:*

Microeconomic Principles	Human Resource Management
Marketing Management	Business Statistics
Accounting	

EXPERIENCE: PRODUCE JUNCTION INC., Phoenixville, PA April 2012 - Present

**Cashier**

- Assist customers in selecting quality fruit and vegetable produce to buy
- Memorize produce prices and count up totals using solely mental math for items 500-800 customers buy in one day
- Promoted to head cashier in less than a year by learning to process 40-60 wholesales per day for substantial orders and other significant jobs in the store
- Received pay raise for versatility in the company and multiple praises from regular customers for quick and efficient service
- Manage both wholesale and retail consumer lines in addition to managing other cashiers
- Aided in increase of sales by displaying promotional material in high traffic areas throughout store

KUMON LEARNING CENTER, Collegeville, Pa April 2010- March 2011

**Teacher Assistant**

- Entered grades for students' homework and tests in computer for teacher access
- Answered questions and provided guidance to parents concerned about their child's academic achievement
- Answered questions for students K-12 about Math and Reading and graded assignments
- 

OLIVE GARDEN RESTAURANT, Collegeville, PA March 2011-August 2011

**Host**

- Provided excellent customer service by greeting and seating guests at desired tables
- Learned Olive Garden's very own computer system used for seating guests
- Showed great work ethic through bussing tables, running food, helping in kitchen and always volunteering to help close
- Adapted to change in technology, by learning and applying new methods of seating guests through a computer program to achieve the goals of efficient seating for the restaurant

SKILLS & LANGUAGES:

- Microsoft Word and PowerPoint
- Gujarati Fluency
- Spanish and Hindi conversant
- Learning Perl and Python programming

