Arsalan Muhammad

Mart Doyle

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Flash Research Assignment: Sharepoint

Our company and PMPs are wasting too much time managing documents for their projects. Investing in a collaborative platform like Sharepoint can help our company increase the billable hours and productivity of our employees. We can achieve a three-year net benefit of $1,846,250.

Sharepoint is a cloud-based platform that allows for storage and management of documentation. Its main feature is sharing documents amongst many users. It utilizes all of Microsoft Office’s software like Word, Excel, and Powerpoint. It allows for storage of all types of sensitive information and ensures that it is safe at all times. Its user interface is simple and can be accessed across a multitude of devices (phones, tablets, computers). Since it can provide a variety of services, Sharepoint can be customizable to do whatever the company needs.

The cost of implementation is $253,750 over three years, including hardware, software, maintenance and support. The total benefits of implementing this system would be $210,000 in a three-year period. Over three years our company see a net benefit of $43,000.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Costs | Year 1 | Year 2 | Year 3 | Total |
| Hardware and Software | $100,000 | $0 | $0 | $100,000 |
| Maintenance | $18,000 | $18,000 | $18,000 | $54,000 |
| System support | $33,250 | $33,250 | $33,250 | $99,750 |
| Total Costs |  |  |  | $253,750 |
| Cost Avoidance Benefits |  |  |  |  |
| Eliminate old method | $70,000 | $70,000 | $70,000 | $210,000 |
| Total Benefits |  |  |  | $210,000 |
|  |  |  |  |  |
| Net Benefits |  |  |  | $43,000 |

Sources

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“What Does That Mean?” *What Is SharePoint?*, www.aiim.org/What-is-Microsoft-Sharepoint.