ARYANNE SOKOLOSKI

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EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration, Expected Graduation: May 2021
Major: Accounting & Management Information Systems
GPA: 3.24 | Total expected credits: 150

COMMUNITY COLLEGE OF PHILADELPHIA, Philadelphia, PA
Associate in Arts, Major: Business – General, Graduation: December 2018
GPA: 3.84 | Graduated with Highest Honor
Dean's List, Fall 2017 – Fall 2018

ACTIVITIES:

- Member, Beta Alpha Psi, 2019 – Present
- Member, Association for Management Information Systems, 2019 – Present
- Member, Phi Theta Kappa, 2017 – 2018
- Accounting SPO Scholarship, Mazars, 2019

EXPERIENCE: COMCAST SPECTACOR, Philadelphia, PA   May 2019 – August 2019
Philadelphia Flyers Accounting Intern

- Worked closely with senior accountants
- Audited accounts for accuracy
- Entered invoices and journal entries
- Coded invoices to ensure they were being paid properly
- Aided other Comcast Spectacor entities

UNITED PARCEL SERVICE, Philadelphia, PA   November 2014 – Present
Operations Supervisor

- Started as package handler, promoted to supervisor
- Managed a team of 10-20 to monitor accuracy and quality
- Trained employees on the floor and in the classroom to maintain proper adherence to company standards and procedures, such as load methods, safety compliance, and ADG training
- Maintained steady and productive workflow in all areas throughout the shifts
- Executed a plan to reduce errors such as misloads to increase timely deliveries
- Implemented a practice to significantly reduce the number of employee hours needed during operation

MCDONALDS, Sewell, NJ   January 2014 – August 2015
Crew Trainer

- Started as a crew member, promoted to trainer
- Recognized as employee of the month during first eligible month of employment
- Trained new staff in company methods and procedures
- Led an organized and fast paced work environment to ensure customer satisfaction

SKILLS PROFILE:

- Proficient in Microsoft Office
- Experience with VS Code, Bitvise, Vertabelo, MongoDB
- Experience with QuickBooks, Sage, iPayables, Salesforce, RStudio
- Experience with Tableau, MySQL