

OBJECTIVE: To obtain an internship opportunity seeking those pursuing a degree in Management Information Services.

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration, Graduation: May 2019
MAJOR: Management Information Systems

SELECTED COURSES:
Macroeconomic Principles, Macroeconomic Principles, Leadership & Organization Management, Quantitative Methods for Business I and II, Statistical Business Analytics, Financial Accounting, Information Systems in Organizations

INFORMATION SYSTEMS PROJECTS:

- Member of team that converted traditional paper ordering system to an electronic database using iPads as points-of-sale.
- Ran cables from individual P.O.S systems to database to store customer information.

ACTIVITIES AND AWARDS:

- Member of The Association for Information Systems, Fall 2016 – Present
- University Scholarship, Fall 2015 – Present

EXPERIENCE: TAPINGO, Philadelphia, PA
Independent Contractor *October 2016-Present*

- Receive and fulfill customer's orders.
- Deliver order to customer, providing real-time updates of arrival time for convenience.

CARINI RISTORANTE, Milford, PA
Assistant to Bar Manager *May 2015 – August 2016*

- Managed and helped supervise supporting staff.
- Installed and maintained a server-based P.O.S system
- Provide customer service for 60-seat, fine-dining restaurant specializing in Italian cuisine.
- Personally addressed customer problems, questions, or special requests.

Bus Boy *June 2014 – May 2015*

- Performed in a team to coordinate delivery and distribution of supplies necessary for front-end success.
- Replenished supplies and assisted manager with zoned sections, including assisting manager with large parties, special dietary restrictions and deliveries for catering events.
- Received phone orders and successfully relay information to kitchen staff.
- Served food to customers when waiters or waitresses need assistance.

SKILLS AND LANGUAGES:

- Proficient with Microsoft Excel, Word, and PowerPoint
- First-degree black belt in Tang Soo Do