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Enterprise IT Architecture

Our company needs to invest in SharePoint. Currently, our company is billing out 75% of its teams time because of document management struggles.

Implementing SharePoint will increase our team's billable hours by 20%. Using SharePoint will increase productivity by 400 billable hours per year and generate a net benefit of \$1,841,000 after just three years, including the expense of SharePoint.

Microsoft SharePoint is a platform that allows increased collaboration between PMP's and clients. Being able to share documents with clients eliminates the time wasted on managing multiple versions of the same document. SharePoint allows PMP's to upload documents in a secure fashion and update them in real-time. This allows for PMP's to spend more time creating value for clients and less time in the organization, which increases billable hours for the company. SharePoint allows secure storage of client information, documents, and any other documents associated with the projects, more efficiently.

The cost to implement Microsoft SharePoint for all ten PMP's is \$100,000 for installation and \$18,000 dollars per year in maintenance. Utilizing our current employees' expertise in SharePoint, no additional staff is needed, keeping costs at \$154,000 over three years. By using SharePoint, we can increase nine employee's billable hours by 400 each and one employee (the expert) by 300. Implementing SharePoint will increase revenue from \$2,625,000 to \$3,290,000, creating a net benefit of \$1,841,000 over the next three years.

## Works Cited

"10 Things You Should Know: Microsoft's SharePoint Services." *Tech Republic*. N.p., n.d. Web. 11 Oct. 2013.

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"What Is SharePoint?" - *SharePoint Foundation*. N.p., n.d. Web. 11 Oct. 2013.