

EDUCATION:

TEMPLE UNIVERSITY, Fox School of Business, Dual Degree Student, Philadelphia, PA

Bachelor of Business Administration, Graduation: May 2016***Major: Accounting / Major: Management Information Systems*** / Total expected credits: 150

GPA: 3.32

ACTIVITIES & ACHIEVEMENTS:

- Dean list Spring semester 2014
- Co-Coached Al-Aqsa Academy Intramural Boys Basketball League 2005-2007

EXPERIENCE:

JERUSALEM FURNITURE, Philadelphia, PA

November 2011 - present

Assistant Operations Manager

- Oversee revenues, expenses, and inventory at all 5 locations for a regional furniture store with over 15 million in revenue per year.
- Created a more productive logistics system, which improved work compensation based on merit and quality of service to the customer.
- Analyze each location's reports, and track managers budgets for each store; create a weekly excel report for owners.

Sales Manager

May 2009- November 2011

- Oversaw up to 10 salesman, and made sure sales for the South Philadelphia store were met daily.
- Started as a salesman promoted to sales manager in less than one year.
- Assisted over 50 customers a day in sales, and handled monetary transactions averaging \$20,000 daily.
- Helped with any customer service issues, and found solutions to meet customer satisfaction.

OXFORD FURNITURE, Philadelphia, PA

July 2005 - May 2009

Partner

- Founded a household furniture company along with 3 other partners that averaged \$20,000 in sales per day.
- Managed inventory, budget, and monitored the delivery system to consumers.
- Implemented new processes and strategies to better the company and ultimately run the business more efficiently.
- Oversaw up to 10 salesman and helped them reach end of month sale goals.
- Provided customers with knowledgeable information about current product line.

SKILLS & LANGUAGES

- Microsoft word, Publisher, Excel, and PowerPoint
- QuickBooks
- Arabic-Conversant