

# Benjamin M. Glackin

benjamin.glackin@temple.edu

1616 Willington St | Philadelphia | PA | 19121 | tel: 484.362.3598

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EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA  
**Bachelor of Business Administration, Graduation (Anticipated): Fall, 2021**  
**Major: Management Information Systems**

ACTIVITIES: Member, Association for Information Systems Fall, 2019 - Present

DELAWARE COUNTY COMMUNITY COLLEGE, Media, PA  
**Associate of Science, Graduation: May 2019**

**Major: Business Administration**

GPA: 3.5

President's List, Fall, 2016 Spring, 2017 | Dean's List, Fall, 2017 – Spring, 2019

Selected Courses:

PC Support

PC Repair & Maintenance

Statistics

Business Communication

EXPERIENCE: LOWE'S HOME IMPROVEMENT, Havertown, PA      March 2019 – August 2019  
**Customer Service Associate, Inside Lawn and Garden**

- Provided customer service support within the Lawn & Garden department of a large chain hardware store
- Checked and updated inventory counts weekly
- Promoted to internet fulfillment due to consistent performance
- Provided customers with advice with prior knowledge of lawn and garden machinery
- Applied expert knowledge of inventory in assisting customers with in-store purchases

DELAWARE COUNTY COMMUNITY COLLEGE, October 2018 - January 2019  
**Front Desk Assistant, Provost Suite**

- Communicated and offered assistance to students and faculty, both in person and via telephone within an administrative office of a small university
- Created a map detailing Marple Campus layout in order to assist future student workers
- Utilized Excel to create a directory of the college's departments

SKILLS:

- Microsoft Office
- MacOS

