From: Thirsty West House Publishing – Brandan Mackowsky and Urvesh Patel  
To: Mart Doyle  

Period: 09/24/2016 – 09/30/2016  
Hours: 5  Hours to Date: 11  

Accomplishments for Sep 30th, 2016 

1) Arranged the meeting with the Entrepreneur for next week to get an update on the business.  
   2) Drafted the scope document, budget and project schedule for the project.  
   3) Gathered documents that we worked on so far and put them in one place. 

Goals for Oct 07, 2016  

1) Attending the meeting over the phone with the Entrepreneur.  
2) Get budget details in order to move the project forward.  
3) Continue research on the publishing industry and offer upcoming opportunities to the Entrepreneur.  

Issues: 

1) Picking a time so that both Project Managers and the Entrepreneur could meet or talk over the phone.  
2) Performing the research on what type of business would be the most beneficial given this situation.