

**From:** Thirsty West House Publishing – Brandan Mackowsky and Urvesh Patel  
**To:** Mart Doyle  
**Subject:** Weekly Progress Report – *Oct 21, 2016*

**Period:** 10/15/2016-10/21/2016  
**Hours:** 7 **Hours to Date:** 29

### **Accomplishments for Oct 21, 2016**

- 1) Updated the Google Drive with additional documentation and added on information to our drafts.
- 2) Shared the Google Drive with the Entrepreneur and he enjoyed looking over the progress we made to expand his project and business.
- 3) Set up a reoccurring meeting time with the Entrepreneur. We are planning for Tuesdays at 330p.

### **Goals for Oct 28, 2016**

- 1) Plan ahead for our weekly meetings to make sure Josh has time to update us on his progress and goals.
- 2) Continue updating our document drafts to ensure we provide up-to-date and relevant information to the Google Drive.
- 3) Begin setting the entrepreneur up for his business legalization process by providing him pros and cons and paperwork.

### **Issues:**

- 1) Sticking to a common meeting time proved difficult with all of our schedules varying so frequently.
- 2) Having some trouble identifying some internal and external threats to the entrepreneur's business. We plan to focus on this in future meetings.