

**Caroline E. Donegan**  
111 Cornwall Drive  
Haddon Township, New Jersey 08107  
856-473-2254  
caroline.donegan@temple.edu

**Objective**

Procure an internship in the field of human resource management.

**Education**

Temple University, Philadelphia, Pennsylvania  
Bachelor of Science in Business Administration  
Human Resource Management

Degree Anticipated 2015

**Work Experience**

Center City Proprietors Association  
Event Planning

Philadelphia, PA  
September 2013- Present

- Assist with administrative projects
- Participate in events that the organization is involved in

Marathon Grill  
Counter/Host

Philadelphia, PA  
June 2013- September 2013

- Provided customer service for a high volume restaurant
- Greeted guests as they came to this restaurant
- Resolved customer concerns regarding orders

Finizio's Restaurant  
Server

Haddon Township, NJ  
August 2010 - June 2013

- Provided customer service for 20-seat Italian restaurant
- Recruited potential hires
- Trained new employees in receiving, implementing, and distributing orders

McMillan's Bakery  
Counter Server

Haddon Township, NJ  
January 2010 – April 2010

- Provided customer service to customers in need
- Fulfilled requests received by customers
- Provided assistance routinely when employees would call out sick