**Catherine E McNicholas** tuc67312@temple.edu

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EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

***Bachelor of Business Administration, Graduation: May 2015***

***Major: Accounting***

Cumulative GPA: 3.13

*Selected Courses:*

Intermediate Accounting

Financial Accounting

Cost Accounting

Calculus for Business

# ACTIVITIES & AWARDS:

# UCA All American Cheerleader Award, 2010

High School Varsity Cheerleader, 2008, 2009, 2010

INTERMEDIATE ACCOUNTING PROJECT:

* Analyzed numerous activities within a made-up company and developed all seven steps of the accounting cycle including the four financial statements.
* Served as team lead, organizing group meeting times and locations as well as assembled the project.

EXPERIENCE:GIANT FOOD STORES, Jamison, PA December 2008 - Present

**Bakery Clerk**

* Complete day-to-day procedures such as prepare, sort, and organize baked goods and decorate handcrafted goods for a full-service grocery store.
* Started as bakery clerk; promoted to morning baker and assistant cake decorator.
* Provide excellent customer service, building strong customer-based relationships and communication skills.
* Track temperatures of an assortment of baked goods to prevent selling spoiled goods.
* Assemble face-to-face/telephone customer orders along with recommendation of products leading to increased sales.

GIANT FOOD STORES, Jamison, PA May 2013 - Present

**Starbucks Barista, Coffee Shop**

* Provide a variety of handcrafted beverages for a full-service grocery store serving approximately 46 to 68 customers per shift.
* Operate cash register and reconcile transactions.
* Drive sales with excellent quality of service focus and marketing strategies.
* Provide excellent customer service, building strong customer-based relationships and communication skills.

# SKILLS:

# Microsoft Excel, Word, and PowerPoint

# SAP trained