# Cara Marie Evans

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## EDUCATION

TEMPLE UNIVERSITY | Fox School of Business, Philadelphia, PA
*Bachelor of Business Administration, Graduation: May 2019*
MAJOR:   Management Information Systems     GPA: 3.78

## INFORMATION TECHNOLOGY SKILLS:

*Development* – PHP, HTML/CSS, JavaScript             *Cloud Computing* – Microsoft Azure
*Database Management* – SQL, MySQL                    *Prototyping* – JustinMind, Figma
*Data Analytics* – Tableau, Power BI, R, RStudio

## ACTIVITIES AND AWARDS:

- First Place, Association for Information Systems National Case Competition             April 2018
  o Analyzed future scenarios of retail, focusing on implementation of Internet of Things technology into brick and mortar stores.
- Professional and Academic Achievement Award, Temple MIS Department        April 2017, April 2018
  o Recognizes MIS students who are excelling in both academics and professional achievement, determined by GPA, career knowledge, leadership, and readiness for the workplace.

## EXPERIENCE:

**GRANT THORNTON, LLP,** Philadelphia, PA                            June 2018 – August 2018
*Intern*
- Evaluated IT environments and controls for risk analysis, compliance with reporting requirements, and to ensure proper security measures were in place, such as system administration and password parameters.
- Won the local and regional stages of a nation-wide Intern Key Client Project competition, creating a proposal for how Grant Thornton can increase revenue from an existing client account.

**ASSOCIATION FOR INFORMATION SYSTEMS,** Philadelphia, PA
*Vice President*                                            Summer 2018 – Present
- Manages day-to-day operations and budgeting of the Temple chapter, which serves to provide professional and technical development to our 200+ members.
- Responsible for all data reporting, including reports to our department and national organization.

*Director of Corporate Relations*                          Summer 2017 – Summer 2018
- Streamlined communications between the organization and the Temple Management Information Systems department by creating standardized procedures for proposals and requests.
- Managed logistics and planning for meetings with C-Suite executive guests for our Speaker Series.

**CENTER FOR THE ADVANCEMENT OF TEACHING**, Philadelphia, PA        January 2017 – Present
*EdTech Partner*
- Coordinates with select faculty to support them throughout a semester-long project implementing technology into their classroom, with the goal of improving student learning and engagement.
- Specialize in support of the Canvas and Blackboard online learning platform.

**MANAGEMENT INFORMATION SYSTEMS DEPARTMENT,** Philadelphia, PA    May 2017 – Present
*Administrative Assistant – Graduate Programs*
- Normalize data from multiple sources of prospective and existing students.
- Created a database summary using advanced Excel formulas and PivotTables to provide an at-a-glance understanding of where admissions for the programs stand.
- Maintain relationships with prospective students via email correspondence.