

From: Doyle 04
To: Mart Doyle
Subject: Weekly Progress Report – November 4, 2016

Period: 10/31/16-11/4/16
Hours: 10 Hours to Date: 76

Accomplishments for *October 21, 2016*

- 1) Met with team to complete schedule for remaining weeks
- 2) Implemented meeting agendas to increase production.
- 3) Team met with Advisor to iron out final details on deliverables

Goals for *November 4, 2016*

- 1) Complete metrics on power consumption
- 2) Complete testing on final development
- 3) Continue progress on documentation and deliverables

Issues:

- 1) Communication can be hard when not seeing the team everyday