65 Eagle Drive | Canton | MA | 02021 | 781.956.2114

OBJECTIVE: To obtain an entry-level position in a recent start-up company.

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

Bachelor of Business Administration, Graduation: May 2016

Major: Entrepreneurship

Selected Courses:

Leadership and Organizational management Micro Economics

Macro Economics Legal Environment of Business

ACTIVITIES:

Member, Association for Information Systems, Fall 2013

 Brother of the Kappa Sigma Fraternity, Omicron Upsilon Chapter, Fall 2012-Present

EXPERIENCE: By Design Construction, Quincy, MA

June 2013 – August 2013

Assistant Construction Superintendent

• Provided support for project superintendent assisting in oversight of constructing three-story medical building.

 Maintained organization and cleanliness of building and surrounding property area.

Red Jacket Beach Resort, South Yarmouth, MA

June 2010 – June 2013

Guest Services Supervisor

- Worked to fulfill and accommodate the needs of guests
- Provided leadership and duties for other Guest Services Agents, including personnel scheduling

Ski Stop, Westwood, MA

November 2009 – June 2012

Ski and Tennis Racquet Technician

- Certified technician, servicing, tuning, and performing maintenance on skis and snowboards
- Worked as tennis racquet technician, stringing and servicing racquets

SKILLS:

- Microsoft Office
- SAP (Basic)
- Photoshop
- Illustrator
- InDesign