

From: Team D - Christian Hettinger, Chanyang Choi

To: MC Martin

Subject: Weekly Progress Report – November 5th, 2017

Period: 10/22/17-11/05/17

Hours: Approximately 6 hours

Hours to Date: Approximately 58 hours

Accomplishments for week ending November 5, 2017

1. Continued to develop budget.
2. Engineering team reviewed calculations with project sponsor and HVAC specialists
3. Divided up tasks between PM's to review and finalize all project documents before end of semester.
4. Analyzed project critical path

Goals for week ending November 12, 2017

1. Revise project documents
2. Meet with Engineering team
3. Engineering team will

Issues

1. We made most of our task durations back to back so Critical path was not very useful
2. Busy schedules of team members