

CHRISTOPHER LE

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EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration, Graduation: May 2019
Major: Management Information Systems
GPA: 3.0

MONTGOMERY COUNTY COMMUNITY COLLEGE, Blue Bell, PA
Associate of Arts Liberal Studies, Graduated: December 2016
Overall GPA: 3.3 | Deans List Fall 2015 – Fall 2016

ACTIVITIES:

- Member, Association for Information Systems, Present
- Member, Temple Vietnamese Student Association, Fall 2017 – Present
- Volunteer, Rocky Run, November 2017
- Volunteer, Elmwood Park Zoo, September 2017 – October 2017

INFORMATION TECHNOLOGY SKILLS:

Software Development: Java
Web Development: HTML, Javascript, CSS
Database Management: SQL
Project Management: Microsoft Office

EXPERIENCE: BDP INTERNATIONAL, Philadelphia, PA April 2017 - Present

Import Logistics Coordinator

- Review daily shipment status reports and ensure all standards are met and proactively rectify non-conformities
- Obtain documents and initiate data logging process and confirm information is in compliance with US Customs regulations
- Contact preferred or third party carriers to help process client inland shipments to their ultimate designation
- Resolve accounting issues and finalize billing statements

UNITED STATES MARINE CORP, Fort Dix, NJ March 2012 - March 2017

Bulk Fuel Specialist

- Conducted daily morning exercise regiments to ensure all Marines under charge are in top physical condition
- Counseled and mentored Marines to help them with their professional development
- Maintained and operated fuel delivery equipment and accessories that provide fuel to multi-million dollar aircraft
- Collaborated with small unit leaders to organize training regiments to ensure Marines are prepared at any given moment

SKILLS & LANGUAGES:

- SAP
- Adobe Lightroom, Adobe Photoshop
- Vietnamese – conversational
- Green Belt, Marine Corp Martial Arts Program