

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA  
**Bachelor of Business Administration, Graduation: May 2017**  
MAJOR: Management Information Systems

DELAWARE COUNTY COMMUNITY COLLEGE, Media, PA  
**Associate in Applied Science, Graduation: December 2014**  
MAJOR: Business Administration  
GPA: 3.1 | Dean's List: Fall 2012 - December 2014

RELEVANT COURSEWORK:

Excel in Business	Enterprise IT Architecture
Data Analytics	Cyberspace & Society
Business Communication	Data Centric Application Development

ACTIVITIES:

Member, Association for Management Information Systems, January 2015 – present  
Member, Renewal College Fellowship, January 2015 – present  
Coach, Renewal Flag Football League, August 2013 - present  
Participant, Data Analytics Challenge, Fall 2015  
Volunteer, Villanova Special Olympics, Fall 2015  
Volunteer, Enterasys Networks, August 2013

EXPERIENCE

PALEY LIBRARY TECHNOLOGY SERVICES, Philadelphia, PA      Dec. 2015 – Present

**Tech Support**

- Assist over 20 students, teachers, and alumnus daily with technology issues ranging from computer hardware to network access.
- Fix connection problems with computers, printers, and mobile devices.

GAP, Wayne, Philadelphia, PA

August 2014 - November 2015

**Sales Associate**

- Served multiple customers, discovered their needs, and made recommendation to generate sales at a retail store
- Handled cash, checks, and credit cards transactions using the register in accordance with the POS guidelines
- Processed shipment and ensured all merchandise was represented on the floor
- Consistently met sales goals for customer charge cards

SPRUCE STREET HARBOR PARK, Philadelphia, PA

June 2015 - December 2015

**Independent Contractor**

- Improved service quality and increased sales by developing a strong knowledge of company's products and services
- Handled cash and credit card transactions using the tablet square stand
- Monitored daily company activities such as private events, live performances, and other third party groups

SKILLS & LANGUAGES:

- Microsoft Office - Word, PowerPoint, Excel
- IT - SQL, R, HTML, CSS, PHP
- Korean - Intermediate