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Microsoft SharePoint

 Since our company is currently suffering from a considerable amount of backload of work, which is affecting our revenue and productivity, using Microsoft SharePoint will eliminate 20% of the backlog work and increase our productivity by $210,000 over three years. Microsoft SharePoint has the capability to increase both our revenue and productivity by content integration. This will allow our revenue to increase and will also cut our costs over a three-year period.

 Microsoft SharePoint is a platform that allows content integration, which allows us to share and edit documents and information more easily. Content integration can facilitate cost control and content availability, provide a single view of the customer, and relate content and data objectives via metadata management (Gartner). SharePoint will allow our company to access information that it needs while still having a familiar interface that will allow employees to be comfortable with the new software. Content integration consolidates enterprise content into a single view on a single ‘server farm’ (Wikipedia). This will allow employees to efficiently share information on one server through network drives and file servers as well as personal drives. SharePoint will support cost-reduction initiatives by optimizing information assets for providing access to content across newly merged or acquired companies (Gartner). SharePoint also integrates with other systems and business processes like Microsoft Office applications and Microsoft Access databases (Microsoft). With the integration of applications our employees are already familiar with it will not affect our productivity but will help increase it because of the familiarity.

 Investing in SharePoint will increase our productivity by $70,000 per year. By increasing our productivity by 20% using SharePoint it will increase profits to 120%, $420,000 per year. The company will spend $118,000 for the first year for hardware and software installation plus maintenance costs for the year. The next two years, our costs will only be $18,000 per year for annual maintenance fees. This will bring our total cost of three years to $1,414,000. Investing in SharePoint will cut our cost and increase our productivity and eliminate our backlog of work.

Works Cited

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