CHRISTOPHER M. NOCELLA

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EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration, Graduation: December 2015
Major: Management Information Systems | Minor: Entrepreneurship
Cumulative GPA: 3.10 | Major GPA: 3.29 | Minor GPA: 3.83

SELECTED COURSEWORK: Enterprise IT Architecture, Data Analytics, Data-Centric
Application Development, Digital Design and Innovation

ACTIVITIES & AWARDS:
First Place Recipient, Fox DESIGNchallenge 2015
Member, Kappa Sigma Fraternity Omicron-Upsilon Chapter, 2011 – Present
Webmaster – Fall 2014, Intramurals Chair – Fall 2014, Judicial Board – Fall 2014
Member, Association for Information Systems, 2013 – Present
Member, Sports Analytics, 2015 – Present
Recipient, Maris Grove Scholarship, September 2011 – Present

EXPERIENCE: FAME HOUSE, Philadelphia, PA   May 2014 – August 2014
Information Technology Intern
- Assist COO with any IT related tasks that arose.
- Review and modify company website content using WordPress platform.
- Perform operating system rollbacks using hard drive partitioning.
- Provide help desk and computer maintenance assistance.
- Ensure security compliance for all employee workstations.
- Administer network access given to employees using Egnyte services.

TEMPLE UNIVERSITY, Philadelphia, PA   September 2011 – Present
Office Assistant, College of Liberal Arts
- Assist with daily office operations for an urban university.
- Provide assistance to the Dean and office staff with inter-office documents
- Gather data from documents and arrange in spreadsheets on shared hard drive.
- Work with other students and providing them with help when necessary.
- Answer and route phone calls for students, parents and university employees.

MARIS GROVE, Glen Mills, PA   September 2009 – January 2014
Restaurant Assistant
- Assist chefs by helping prepare meals for dinner service and following day.
- Prepare meals for up to 300 residents of the retirement home dining on-site.
- Train and work with new employees in order to teach them the inner-workings of the kitchen including preparation and portioning of food, and how to expedite.
- Expedite meals to ensure that when they reach the customer they are of the highest quality and are presented in a way that looks appealing. Also ensured that meals reach the customer within a timely matter; usually 10 minutes or less.

TECHNICAL SKILLS:
- Microsoft Office Suite
- HTML5, PHP, SQL, SAS (basic), SAP (basic), WordPress, JustInMind