1321 N 15th Street | Philadelphia | PA | 19121 | tel: 267.294.6050

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

Bachelor of Business Administration, Graduation: January 2019

Major: Management Information Systems and Supply Chain Management

Selected Courses:

Statistical Business Analytics Data Analytics

Data Centric Application Development Design Solutions Studio

ACTIVITIES:

Member, Association for Information Systems, Fall 2017 - present

EXPERIENCE: M&S ROOFING AND CONTRACTING, Warrington PA

March 2011 - September 2018

Project Manager

- Repaired and installed residential home components, such as windows, doors, siding.
- Promoted from apprentice to Project Manager.
- Communicated directly with customers to develop strong relationships and solicit repeat business

BUFFALO WILD WINGS, Warrington PA

August 2015 - March 2016

Line Cook, Kitchen

- Oversaw kitchen cooking and production in a fast-paced restaurant.
- Provided reliability and dependability in the kitchen during the opening of the new franchise.
- Ensured food met company standards and that the customer satisfaction levels were maintained.

UNITED PARCEL SERVICE, Horsham, PA November 2015 - January 2016 Loader, Local Outbound

- Handled packages in accordance with UPS guidelines.
- Completing loading projects ahead of schedule on a consistent basis.
- Adhered to organizational standards ensuring a fluid supply chain process.

SKILLS:

- Proficient in Microsoft Excel, PowerPoint, and Word
- HTML/CSS
- PHP/MySQL