**Coumba Thioune** coumba.thioune@temple.edu

*143 Wellington Road | Upper Darby | PA | 19082 | tel: 215.715.9423*

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

 ***Bachelor of Business Administration, Graduation: May 2015***

 ***Major: Finance***

 *Selected Courses:*

 Legal Environment of Business Marketing Management

 Operations Management Calculus for Business

 Management Information System Finance

 Gen ED Science & Technology

 Race & Diversity

EXPERIENCE:TD Bank January 2014-Present

 **Teller**

* Greet and welcome customers
* Process transactions, such as depositing checks, cash, also cashing checks, money orders, cashier checks, etc…
* Referring customers to our customers service representative to open accounts, applying for credit cards and loans
* Providing a legendary customer service

Home Depot December 2012-January 2014

 **Cashier**

* Providing customer service to hundreds of customer per day
* Use of cash register proficiently
* Handling of cash, debit, and credit transactions

DS Philadelphia August 2011-November 2012

* Face-to-face marketing
* Door-to-doors sales
* Close out with a minimum of 8 sales

 Community College of Philadelphia, Philadelphia, PA March 2009 – June 2010

 **Student Registration, Enrollment Services**

* Assisted students with class registration and computer usage.
* Helped the supervisors with the school surveys and asked questions to students regarding the school websites usage.
* Guided the newly enrolled students and made a tour of the school.

 Hair Salon, Camden, NJ April 2005 – 2009

 **Customer Service & Assistant Manager, Department**

* Greet and assist customers to choose their hair style.
* Handed monetary transactions in the absent of the owner totally money daily sales.
* Trained new employees
* Inventory
* Schedule appointments over the phone
* Order supplies

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# SKILLS & LANGUAGES:

# Microsoft word & office, Excel

* French & Wolof-Fluent