Daniel E. Colbeth

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269 Clinton Court, Holland, PA 18966 (267-974-1821)

OBJECTIVE: To obtain a position that effectively utilizes my extensive and diverse retail, customer service, and technological background.

EDUCATION:

Temple University, Fox School of Business, Philadelphia, PA   Present
Completing Courses towards BA in Management Information Systems

Bucks County Community College, Newtown, PA
Associates Degree in Business Administration   08/2012
Associates Degree in Hospitality Management and Culinary Arts   05/2009

EXPERIENCE: Sprint/Nextel   November 2010 - Present
Lead Retail Consultant/Supervisor – Mobile & Wireless Technology

- Examine mobile phone and Smartphone units for repair/diagnostic service
- Provide customer's with issue resolution regarding their electronic/mobile devices
- Programming of 15+ models of mobile devices with various software applications
- Extensive knowledge of front and back office software
- Opening and closing of retail establishment/Supervise associate scheduling issues
- Inventory management
- Oversee Audit Compliance
- Resolve customer's billing/financial issues
- Train new associates

Twining Village Senior Living Community   August 2002 – November 2010
Sous Chef/Supervisor

- Responsible for Menu planning and Dietary needs for 400+ residents
- Purchasing and inspection of supplies and food
- Vendor negotiating
- Health Code Compliance
- Daily opening and closing of kitchen and dining areas
- Supervise kitchen staff

Acme Markets, Newtown, PA   September 2005 – November 2007
Customer Service, Perishable - Department Lead

- Team leader responsible for quality control and customer satisfaction.
- Inventory management.
- Assist in planning department staffing and reconciling conflicts involving it.

SKILLS &
TECHNOLOGY:

- Windows and MAC operating systems, Microsoft Excel, Word, and Outlook
- Database Applications
- Mobile Device Programming: Android/IOS/
- Business Accounting Practices
- Hardware/Software Troubleshooting and Resolution
- Standard Query Language
- Database design