526 N. 12th Street | Philadelphia | PA | 19123 | tel: 215.753.5927

EDUCATION:

TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA Bachelor of Business Administration, Graduation: May 2021 Major: MIS

OVERALL GPA:

3.1

SELECTED COURSES:

MIS, Accounting, Statistics, Financial Accounting, Human Resource Management

ACTIVITIES & AWARDS:

- Member of Temple University Association for Information Systems 2017-Current
- Member of Temple Rock Climbing Club, Division I Cycling Club 2018-Current
- Founded and managed yoga club, Council Rock South, 2015-2017
- Recipient, Lacrosse Captain for excellence in leadership, Council Rock South, 2015-2017

EXPERIENCE:

PHARMEX, Cheltenham, PA

Summer May 2017 – September 2017

Pharmacy Technician

- Established and/or maintained patient profiles, including lists of medications taken by individual patients
- Received written prescription or refill requests and verified information is accurate and delivered medications or pharmaceutical supplies to patients.
- Supplied and monitored robotic machines that dispense medicine.
- Ordered, labeled, and counted stock of medications, chemicals, or supplies and entered into data into the computer system.

ACME, Holland, PA

October 2016 - April 2017

Cashier, Front End

- Assisted customers by providing information and resolving complaints, also answered customers' questions, and provided information on procedure or policies.
- Established or identified prices of goods, services or admission, and tabulated bills.
- Audited registers daily to ensure accuracy.
- Supervised employees and provided training on store procedures and processes.

SKILLS & LANGUAGES:

- Russian fluent
- · Microsoft Office, Excel, HTML, Javascript