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Contact Information Redacted for Privacy Concerns

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

**Bachelor of Business Administration, Graduation: May 2018**

**Majors: Management Information Systems/Risk Management and Insurance, Minor: Psychology**

GPA: 3.82 | MIS/RMI GPA: 4.00 | Business Honors Program | University Honors Program

Dean's List: Spring 2015, Fall 2015, Spring 2016

## ACTIVITIES & AWARDS:

- 4.0 GPA, Spring 2016
- Association for Information Systems, Social Media Coordinator, September 2016 – Present
- Gamma Iota Sigma, Community Affairs Committee, September 2016 – Present
- Temple University Japan, Teaching and Learning Center, Tutor, May 2016 – July 2016
- Business Honors Student Association, Fundraising Committee, January 2016 – Present
- Honors Activities Board Member, Fall 2015 – Present
- Temple Student Government, Allocations Committee Member, Fall 2015 – Spring 2016
- Business Honors Student Association, Member, Fall 2014 – Present
- Temple Presidential Scholar, Fall 2014 – Present
- 1<sup>st</sup> Degree Black Belt, Kenpo Karate

## EXPERIENCE:

TEMPLE STUDENT GOVERNMENT, Philadelphia, PA

Fall 2016 – Present

### **Allocation Committee Co-Chair**

- Oversees the Allocations Committee and reviews all allocations applications
- Maintains detailed records of all allocations expenditures to ensure that money is being used responsibly
- Holds office hours to field questions and concerns from student group representatives

i3 DESIGN, Shibuya-ku, Tokyo, Japan

June 2016 – July 2016

### **Marketing Intern for Meetsource.com**

- Directed meetsource.com marketing through Twitter to increase website membership and involvement
- Recruited developers to publish their applications on the website with the intention of raising membership
- Generated 70,000 Twitter impressions in June and 120,000 Twitter impressions in July, the third and first highest totals for the accounts' history

ACADEMY OF ADULT LEARNING, Philadelphia, PA

August 2015 – Present

### **Mentor**

- Serves as a mentor to an intellectually disabled student who is taking classes at Temple University.
- Support the student in becoming an active member of campus by helping them to explore campus.
- Work alongside the student to develop important life skills, such as time management and attention to detail that will aid them both in, and out, of the class room.

## Information Technology Skills:

- Analysis: Visio, Stata, SPSS
- Web Development: HTML, CSS, PHP
- Database Management: SQL, R Studio
- Microsoft Office: Word, Excel, PowerPoint