

Darryl Jones Jr

<http://community.mis.temple.edu/djonesjr>

1085 Green Holly Rd | Clarks Summit | PA | 18411 | 570.614.8171 | darryl.jones@temple.edu

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration, Graduation: December 2016
MAJOR: Management Information Systems
GPA: 3.22

EXPERIENCE:

CONTINUING EDUCATION SYSTEMS, Philadelphia, Pa September 2015 – Present

Junior Business Analyst

- Host client meetings with Temple affiliated programs, such as Small Business Development Center, Temple University Harrisburg, Police Academy, and many others. This includes teaching and demonstrating system functionality to program office staff, as well as supporting program staff with implementation projects.
- Collaboratively brainstorm business process changes as well as system usage and adoption strategies.
- Mock-up designs, develop process documents, and troubleshoot problems to successfully support and implement programs.
 - Implementation includes the creation of courses, sections, applications, certificates, conferences, and system access.
- Create and modify landing pages using HTML.

GERTRUDE HAWK, Dunmore, PA

May 2013 – August 2013

Warehouse Clerk

- Operated several machines, including Thermo jaw and Dobby at Gertrude Hawk in order to categorize and seal final goods produced.
- Managed new employees on Cosmo machine by instructing proper techniques to shorten reload time of materials and increase the speed of conveyor belt to raise the total output of final goods.

INFORMATION TECHNOLOGY SKILLS:

- Software Development: Autodesk Inventor, CAD
- Web Development: HTML, PHP, CSS
- Project Management: LiquidPlanner, Microsoft Excel, Microsoft Office, Microsoft PowerPoint

ACTIVITIES AND AWARDS:

- Member, Association for Information Systems, 2014 – present
- Member, National Society of Black Engineers, 2013

INFORMATION SYSTEMS PROJECTS:

- Head mechanic of FIRST Robotics Team 1143 Cruzin' Comets while with Lockheed Martin Mechanical Engineers to design, build, and test robots for FIRST Robotics Competitions.
- Trained to set up and monitor simple pneumatics systems on machinery in order to replace and adjusted systems for different tasks.

ADDITIONAL SKILLS:

- Mechanic - Automotive and Robotics
- Certified in First Aid/CPR
- Pneumatic systems