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Enterprise IT Flash Research Paper #4

Our firm is currently growing at a rate that can create solid financial health in the future. However, our PMP's are wasting valuable company time by trying to keep track of and share multiple versions of client paperwork. By implementing a platform for collaboration such as Microsoft SharePoint, our PMP's have the opportunity to increase their productivity by 400 billable hours per year, which, after including the expense of SharePoint, creates a \$1,841,000 net benefit for the company after just 3 years.

Microsoft SharePoint is a platform that allows for a much higher level of collaboration between clients and PMP's. Instead of taking time to constantly update client files, our PMP's have the ability to upload documents securely (using encryption and passwords) to SharePoint and update them in real-time. This allows them to spend less time in the organization aspect of their job, and more time on creating value for the customer and billable hours for the company. SharePoint can store client information, documents, presentations and any other documents associated with consulting each client, safely and efficiently.

The cost of purchasing and installing Microsoft SharePoint on each of our 10 PMP's workstations is a one-time cost of \$100,000, and an \$18,000 per year in maintenance. By taking advantage of one of our current employees' expertise in SharePoint, we are not required to hire additional staff and can keep 3-year costs for SharePoint to just \$154,000. By installing and implementing SharePoint, we can increase productivity of 9 employees by 400 billable hours each and of 1 employee (the expert on SharePoint) by 300 billable hours. The overall benefit of using SharePoint is \$9,870,000. This translates directly to a net benefit of using Microsoft SharePoint after 3 years of \$1,841,000, which is an extremely substantial number and can benefit the company and supplement growth well into the future.

Benefit Breakdown (SharePoint)				
		1 Year Income	3 Year Income	Total
1 Expert PMP @	1700/2000hrs	\$297,500	\$892,500	\$892,500
9 Regular PMP's @	1900/2000hrs	\$2,992,500	\$8,977,500	\$8,977,500
Total Income w/ SharePoint				\$9,870,000

Benefit Breakdown (w/o SharePoint)				
		1 Year Income	3 Year Income	Total
10 Regular PMP's @	1500/2000hrs	\$2,625,000	\$7,875,000	\$7,875,000
Income w/o SharePoint				\$7,875,000

Difference between 2 options	\$9,870,000	w/ SharePoint
-	\$7,875,000	w/o SharePoint
-	\$1,995,000	Benefit w/o cost
	\$154,000	Costs
Benefit	\$1,841,000	

3 Year Cost/Benefit				
	Year 1	Year 2	Year 3	Total
Costs	\$118,000	\$18,000	\$18,000	\$154,000
Benefit	\$665,000	\$665,000	\$665,000	\$1,995,000
Total	\$547,000	\$647,000	\$647,000	\$1,841,000

Works Cited

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