

Drashti A. Patel

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EDUCATION:

TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA Bachelor of Business Administration, Graduation: May 2020 Major: Management Information System

Business Honors Program | University Honors Program Study Abroad:

Temple University Rome, Spring 2018

TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

Selected Courses:

Data Analytics

Data Centric Application Development

Business Communication

Hist Significant Race in Amer

Fund International Business

ACTIVITIES & AWARDS:

Group leadership at High School Science Fair (Alembic High School), 2012 Earned award for

Art work, 2010

EXPERIENCE: HOME ACCOUNTING, Philadelphia, PA August 2017 - March 2018

Employee, Accounting Department

- Created financial report and Balance sheet of companies including cash disbursements and receipts.

- Analyzed, examined, and interpreted account records, compiled financial information, and reconcile financial data and reports.

- Performed process analysis, and communicated recommendation to management.

MURAL ART PROGRAM, Philadelphia, PA June 2016 - July 2016

Internship, Art Department

- Created and painted art pieces for mural that approved and the interior décor from a client.

- Organized and gathered all the colors and other art supplies for the mural.

- Discussed paint and adjusted colors to meet the client budget by mixing colors for new shades.

- Ensured that art piece was finished by estimated time and in a neat fashion.

SKILLS & LANGUAGES:

- Proficient with MS Word, Excel, PowerPoint, Access and Query.
- Experienced with QuickBooks.
- Fluent in Hindi and Gujarati, and proficient in English.