By implementing SharePoint, the company will realize a net benefit of $1.8 million over the next three years. SharePoint is a portal-based platform for collaboratively creating, managing and sharing documents and Web services. Implementing SharePoint will allow our team of PMP’s to increase the collaboration efficiency level and create workspace sites to easily manage information and also share it with their clients, allowing them to increase billable hours.

SharePoint enables businesses to keep their files in a central location that can be accessed easily and quickly by team members. It enables teams and individuals to create, share, and manage files, and also integrates well with existing business applications. Teams or individuals have easy, efficient access to important documents from any computer with an Internet connection and compatible Web browser. Imagine two employees working on a proposal for a client while in two different locations. With the use of SharePoint, they will be able to reduce the time to set up the proposal, which is cost effective because assembling a proposal is not billable time. SharePoint ensures employees always have accurate and up-to-date information on projects, making it more efficient for them to share and control the information.

With the initial investment of $253,750 for the hardware, software, and administration costs, the company will realize a net benefit of $1.8 million over the first three years. By implementing SharePoint the company will increase its revenues by $2.1 million over the three years by adding 400 more billable hours for each of the 10 PMPs. With SharePoint Services, the team of PMPs will be able to eliminate their struggles of managing multiple versions of the same document and sharing documents with the clients, by replacing the previous system with SharePoint’s streamlined content management platform.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Costs | Year 1 | Year 2 | Year 3 | Total Costs |
| Hardware/Software | $100,000 | $0 | $0 | $100,000 |
| Maintenance | $18,000 | $18,000 | $18,000 | $54,000 |
| 10% of one person | $33,250 | $33,250 | $33,250 | $99,750 |
| Total Costs | $151,250 | $51,250 | $51,250 | $253,750 |
|  |  |  |  |  |
| Benefits |  |  |  |  |
| Revenue | $700,000 | $700,000 | $700,000 | $2,100,000 |
| Total Benefits | $700,000 | $700,000 | $700,000 | $2,100,000 |
|  |  |  |  |  |
| Net Benefits | $548,750 | $648,750 | $648,750 | $1,846,250 |

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