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MIS2501-Flash Paper #5

SharePoint

Dear CIO,

Our company can gain a three-year net benefit of $1,841,000 by getting our project management team to use SharePoint for managing documents. SharePoint is a software used to improve productivity and maintain better data organization. By having our PMPs implement SharePoint, this will increase productivity, increasing the amount of time spent with customers as well as increasing revenue.

SharePoint allows the user to access documents from any device. It allows several users the right to use the same file at the same time without any complications. Also, users can put together the documents into groups, locations and libraries, considerably increasing availability of data. SharePoint has a powerful search engine feature that allows it to automatically sync with a specific library, giving users to have immediate access to any document without needing to scan through multiple libraries.

By implementing SharePoint it will give our company a three-year net benefit of $1.84 million, and will improve productivity of our PMPs. The installation of the hardware and software will be $100,000 along with $18,000 a year for maintenance, adding up to $259,000 over a three-year period. This investment would let each of our PMPs to bill an additional 400 hours a year raising billable hours from 1500 to 1900 per year. One of out of ten PMPs is a SharePoint expert and will need to dedicate some of his billable time to support and administer SharePoint. Investing in SharePoint will only increase productivity and revenue for our company.

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| W/O SharePoint Implementation |
| Cost | Year 1 | Year 2 | Year 3 |
| Billable Hours (1500) Rate $175 | $262,500 | $262,500 | $262,500 |
| Total Revenue |  |  | $2,625,000 |

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| --- |
| SharePoint Implementation |
| Cost | Year 1 | Year 2 | Year 3 |
| Billable Hours (1900)Rate ($175/Hourly) | $332,500 | $332,500 | $332,500 |
| Total Cost |  |  | $3,290,000 |

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| SharePoint Implementation |
| Cost | Year 1 | Year 2 | Year 3 |
| Hardware/Software | $100,000 | X | X |
| Maintenance | $18,000 | $18,000 | $18,000 |
| 10% of one person | $33,250 | $33,250 | $33,250 |
| Total | X | X | $253,750 |
| Benefits |  |  |  |
| Revenue  | $665,000 | $665,000 | $665,000 |
| Total |  |  | $1,995,000 |
| Net Benefit |  |  | $1,841,000 |

Work Citied:

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