1427 W. Diamond St. | Philadelphia | PA | 19121 | tel: 717.798.6803

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

Bachelor of Business Administration, Graduation: May 2016

Major: Marketing | Minor: French

GPA: 3.70 | Dean's List: Fall 2012- present

University Honors Program | Fox Business Honors Program

#### **SELECTED COURSES:**

Honors Marketing Management Honors Management Information Systems

Honors Financial Accounting Honors Macroeconomics

Introduction to Advertising Intermediate French & French Reading I

### **ACTIVITIES & AWARDS:**

American Marketing Association, Member, fall 2012-present Social Media Committee, fall 2012-spring 2013

- Phi Sigma Sigma, Member, fall 2012-present Scholarship Chair, fall 2013-present
- Honors Admissions and Transitions Team, Honors Ambassador, spring 2013present
- ① Rho Lambda, Member, fall 2013-present
- Business Honors Student Association, Member, spring 2013-present
- © Fashion and Business Club of Temple University, Member, fall 2013-present

# EXPERIENCE: DUKES BAR AND GRILLE, Wormleysburg, PA

Summer 2013

# Hostess

- Maintained waiting list while quickly and efficiently seating guests in indoor restaurant and large outdoor riverside deck
- Strategically organized dining area to accommodate large parties of 10-20 guests
- Answered restaurant phone calls and effectively communicated with coworkers, kitchen, and restaurant staff

## THE SMITH FAMILY, Enola, PA

Summer 2012

# Nanny and Housekeeper

- Provided infant care for a 3 month old
- Kept household running by cooking meals, cleaning the house, doing laundry, organizing closets and workspaces, and aiding with specialized family projects
- Assisted with care of family dog as needed

### **SKILLS & LANGUAGES:**

- French Intermediate proficiency
- Microsoft Word, Excel, PowerPoint; WordPress