

This week, the BAs completed their team scope document, which the PMs revised on Wednesday, February 18, 2015 and the BAs handed in for grading on Thursday, February 19, 2015. The team meeting for Thursday, February 19, 2015, was cancelled because there was no deliverables due for the BAs or PMs next week. Instead of the team meeting, our group communicated through text messages to understand any problems or concerns that arose since our last physical team meeting on Thursday, February 12, 2015. In addition, since the next interview is Thursday, February 26, 2015, we agreed that the BAs would have their interview questions completed Wednesday, February 25, 2015 so that the PMs can review them before the interview occurs. Our next team meeting is scheduled for Thursday, February 26, 2015, which will involve debriefing the interview and addressing any questions, comments, or concerns. Any questions or problems that arise before our team meeting can be addressed via email or text messages.