

This week, the BAs were responsible for starting to work on the prototype, business rules and use cases. In addition, the PMs worked on creating the first draft of the organizational chart, RACI chart and stakeholder list. There was no meeting scheduled for this week. Our next team meeting is scheduled for Thursday, March 12, 2015, which will be used to discuss the deliverables completed since the last team meeting, the schedule, the future tasks that need to be completed, and any questions, comments, or concerns that arose over spring break. If any questions or problems arise before our next team meeting, group members can address the issues via email or text messages.