

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

Bachelor of Business Administration, Graduation: May 2016

Major: Accounting

GPA: 3.85, Dean's List Fall 2012 - Present

ACTIVITIES: Candidate, Beat Alpha Psi, Spring 2014

Mentor, Volunteer Aiding New Students' Transition into FOX, Fall 2013 - Present

Student Member, National Association of Black Accountants, Fall 2012 – Present

Committee Member, National Association of Black Accountants, Fall 2012

Student Representative for the Business Education Initiative Foundation of Trumbull,

Fall 2010 - Present

EXPERIENCE: PAPER SOURCE, Philadelphia, PA

Sales Associate

March 2014 - Present

- Help 15+ customers daily to pick fine paper, wrap presents and perform crafts.
- Hold 8+ demonstrations to show customers how to use certain crafting tools.
- Record sales amount and number of transactions as well as calculate average sale and new sales goals for each hour.

LUSH SPA PHILADELPHIA, Philadelphia, PA

Sales Associate/Special Operations Team

August 2013 - Present

- Consult 20+ customers daily to determine which fresh handmade cosmetic products will best suit their needs.
- Communicate product value to customers by explaining products and conducting demonstrations.
- Perform a cycle count, place order and receive shipment for products once a week.

CIRCLES & SOUNDWAVES, Cleveland, OH

Interviewer & Playlist Writer

January 2013 - Present

- Interview one to two bands and other professionals in the music industry for spotlight pieces a month to later post on the blog.
- Select music to create three different playlists based on topics assigned on Spotify.
- Conduct write-ups based on playlist assignments to turn in and later post on the blog.

GINA MARIE PHOTOGRAPHY, Philadelphia, PA

Freelance Photographer

April 2011 - Present

- Photograph live bands, events and individuals on a case by case basis.
- Reach out to venues, record labels and tour managers to acquire press passes for concerts and festivals.
- Schedule dates and times to shoot events and individuals and discuss cost of session.

SKILLS:

- Microsoft Office (Word, PowerPoint, Excel)
- Adobe Photoshop, Adobe InDesign