264 Butler Street | Pittston | PA | 18640 | tel: 570.704.7273

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

Bachelor of Business Administration, Graduation: December 2014

Majors: Management Information Systems, International Business Administration

GPA: 3.75 | Business Honors Program | University Honors Program

Dean's List: Fall 2010 – present | Study Abroad: Temple University Rome, Fall 2012

EXPERIENCE: THE DOW CHEMICAL COMPANY, Philadelphia, PA May 2014 – August 2014 Business Intelligence Reporting Intern

- Collect and analyze qualitative and quantitative data from 1000 users in a company-wide survey in order to identify areas of improvement and suggest potential improvement projects.
- Evaluate and revamp existing reporting resources to enhance customer experience, and make information more consistent and clear.
- Create functional support documentation to improve user efficiency with and understanding of reporting capabilities.

U.S. COMMERCIAL SERVICE, Philadelphia, PA May 2013 – November 2013 International Trade Associate

- Compose market research reports to provide clients and partners with insight about international markets and specific industries.
- Create executive reports and presentations by retrieving performance metrics, data sheets, and event details from the company database and customized platform.
- Design promotions for international trade events and distribute promotions to clients and partners by using creating queries in our client tracking system.

SAMUEL SHAPIRO & CO., INC., Philadelphia, PA May 2012 – May 2013 Import Intern

- Organize and manage 300-400 files weekly, including confidential data for import cargo, customers, and vendors.
- Track and trace import cargo through a series of communication networks to ensure efficient movement of goods, compliance with government regulations, and confirmation of delivery.
- Input, update, and verify information into a customized database to provide colleagues, customers and government officials with accurate and up-to-date information.

ACTIVITIES: VP of Professional Development, Association of Information Systems 2013 – 2014

Finalist, Deloitte Federal Technology Case Competition, 2012

Member, International Business Association, 2011 – 2013

Member, Business Honors Student Association, 2011 – 2012

Mentor, Fox Mentorship Program, 2011 – 2012

Volunteer, Mexican Cultural Center of Philadelphia, 2011 – 2012

Participant, Target Case Competition, 2011 and 2014

Member, People to People Student Ambassador Organization, 2007