**Gokul S. Kumar** tud13648@temple.edu

*10628 St. Thomas Dr. | Philadelphia | PA | 19116 | tel: 215-539-9245*

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA

 ***Bachelor of Business Administration, Graduation: May 2015***

 ***Major: Finance***

# ACTIVITIES & AWARDS:

 Secretary of Sigma Beta Rho Fraternity Incorporated, Aug 2013- Aug 2014

 New Member Education Chair, Aug 2012-Aug 2013

 Multicultural Greek Council Representative, Aug 2012- Aug 2013

EXPERIENCE:UNITED STATES SECURITY ASSOCIATES, Bristol, PA Aug 2012 – Present

 **Security Officer**

* Started as a part time Officer. Promoted to fulltime Officer after a month of working.
* Patrol industrial and commercial premises to prevent and detect signs of intrusion and ensure security of doors, windows and gates.
* Answer alarms and investigate disturbances.
* Monitor and authorize entrance and departure of employees, visitors, and other persons to guard against theft and maintain security premises.

RITE AID PHARMACY, Philadelphia, PA (July 2011-March 2012)

 **Check Out Cashier**

* Receive payment by cash, check, credit cards, vouchers, or automatic debits.
* Calculate total payments received during a time period, reconcile this with total sales and record totals of transactions.

ST. JOHN NEUMANN NURSING HOME, Philadelphia, PA (

 **Volunteer**

* Assisted members with daily activities throughout the day such as transportation, dining, and bingo.
* Filed paperwork in front office for readily accessible records for the Nursing Home owner.

# SKILLS & LANGUAGES:

# Skilled in Microsoft Word, PowerPoint, Excel

* Fluent in Malayalam and English
* Partially fluent in Spanish