**From:** Bora Bora

**To:** MC Martin

**Subject:** Weekly Progress Report – March 3rd, 2019

**Period:** 02/25/19-03/03/19

**Hours:** 70 **Hours to Date:** 160

**Accomplishments for week ending March 3rd, 2019**

1. Attended final interview.
2. Began to assign labor based on tasks to be completed.
3. Discussed strategies to succeed in 3506.

**Goals for week ending March 17th, 2019**

1. Begin work on designing aspects of prototype.
2. Create stakeholder register.
3. Create organizational chart of team.
4. Draft RACI chart.

**Issues:**

1. None