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To: Mart Doyle/Messina
Subject: Weekly Progress Report – *October 14, 2016*

Period: *10/07/16-010/14/16*
Hours: 2 **Hours to Date:** 5

Accomplishments for October 14, 2016

- 1) *Edited WBS document*
- 2) *Met with project sponsor to learn more about the projects major setback and got a new estimate on when this site will go live*
- 3) *Discussed the possibility of hiring someone to help with current issue*

Goals for October 21, 2016

- 1) *Get first iteration to go live*
- 2) *Sponsor to send us updated business plan that details what each separate iteration of the website will entail*
- 3) *Brainstorm ideas/alternatives of how to move forward with the project when the project sponsor does not want to work on anything until the first iteration website goes live*

Issues:

- 1) *Our project is now pushed back close to a month due to issues with the domain name registration*
- 2) *Still need better communication with the sponsor*
- 3) *First iteration of the website still has not gone live – our sponsor does not want to move forward with anything until the first iteration actually goes live. We are still stuck in a stand still here.*