**Hoai Ho**

2120 South 8th Street, Philadelphia, PA 19148 | 267-290-7412 | hhoaiho123@gmail.com

**EDUCATION**

**Temple University** Philadelphia, PA

*Management Information System*   May 2022

GPA: 3.71

**ADDITIONAL LANGUAGE**

Vietnamese

**SKILLS**

|  |  |
| --- | --- |
| * Planning and Organization | * Time Management |
| * Communication | * Leadership |
| * Adaptability | * Microsoft Excel and Word |
| * Problem Solving | * Teamwork |

**EXTRACURRICULAR ACTIVITIES AND ACADEMIC ENRICHMENT**

Teacher Internship at the Academy at Palumbo Sep, 2018 - June 2018

Assisted teacher with grading, photocopying, and organizing/ preparing assignments

Palumbo and Villanova Exchange Sep. 2016 – June 2018

Served as executive assistant in an organization centered around developing student leadership and community service skills

Villanova’s Day of Service Sep. 2016 – Sep. 2017 Volunteered and collaborated with Villanova undergraduates to clean and paint our school campus

Mid-Autumn Festival Oct. 2014 Volunteered and manage carnival games at a community celebration of the moon and harvest season

BPSOS Tet Lunar New Year Feb. 2014 Assisted with providing food during a community celebration of the Vietnamese New Year

Student Council Sep. 2015 – June 2017 Worked with other council members to plan events, trips, dances, and fundraisers for our class