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EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration, Graduation: May 2016 Major: International Business & Management Information System

GPA: 3.09 | Study Abroad: Sichuan University, Summer 2014

ACTIVITIES&AWARDS :

Participant, greet the new classmate evening party, 2011-2012.
Finance committee, Student union, 2011-2012.

EXPERIENCE: PING AN INSURANCE COMPANY, Leshan, Sichuan July 2012 - August 2012

Department Manager Assistant

- The company is a subsidiary company of Ping An Insurance Company which is the largest insurance company in China; assisted Department Manager with interviewing 3-5 applicants per day.
- Arranged weekly working plans and verified applications.
- Supervised part-time workers and interns.
- Assisted Department Manager with marketing insurances, specializing in auto insurance.

SKILLS & LANGUAGES:

- Microsoft, Word, PowerPoint, Excel
- Chinese (Mandarin) – Native language