

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration, Graduation: December 2015
Major: Human Resource Administration
Minor: Computer Science
GPA: 3.49, Dean's List: Spring 2013– present
Selected Courses:
Math Concepts in Computing Program Design and Abstraction
Legal Environment of Business Information Systems in Organizations

ACTIVITIES & AWARDS:

Volunteer Fire Fighter, Oakmont Fire Co, January 2008- January 2013
Member of Phi Theta Kappa, Delaware County Community College, June 2013
Dean's List: Fall 2012 – spring 2013 Delaware County Community College
Recipient of the Main Line Emergency Responders Scholarship, June 2013

EXPERIENCE: MERION GOLF CLUB, Ardmore, PA

Weekend Security August 2013 - present

- Provide security to world famous private golf club.
- Supervise both East and West courses making sure that all entrances are closed and that there is no one on the course that is not permitted.
- Communicate to members and non-members about certain situations including whether they are permitted on the course at that time, if someone is trespassing, and any safety concerns, for example a lighting storm.

MACY'S, Ardmore, PA

Star Selling Ambassador November 2012 - August 2013

- Supervised employees
- Drove sales and credit goals
- Resolved minor customer difficulties on all four floors of the store.
- Started as Sales Associate, promoted to Star Selling Ambassador within 6 months.
- Opened the most credit cards in store while working part time as Sales Associate, while also making \$15,000 in sales per week.

SKILLS:

- Microsoft Word, Excel, PowerPoint, SAP
- Microsoft Windows 7,8, Linux OS, Mac OS X, Mac OS 8.6, Mac OS 9