

Julie Bin

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EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration, Graduation: May 2016
MAJOR: Management Information Systems
GPA: 3.37 | Dean's List: Spring 2014

SELECTED COURSES:

Global Business Policies, Social Media Innovation, Information System Integration,
Badminton I, Aikido I, Aerobics I

ACTIVITIES AND AWARDS:

- Member, Association for Management Information Systems, 2015- present
- Temple University Scholarship, 2012-present

INFORMATION SYSTEMS PROJECTS:

- Processed customer orders and created new organization structures through the software SAP.
- Imaged Lenovo M93p tiny as shared PCs to set up and deploy new Work Stations on Wheels.

INFORMATION TECHNOLOGY SKILLS:

Database Management: MySQL, SAS Enterprise Miner, ITIL
Web Development: HTML, CSS, PHP

EXPERIENCE: CHILDREN'S HOSPITAL OF PHILADELPHIA, Philadelphia, PA May 2015- August 2015
Intern, Device Administration Break/ Fix Department

- Resolved technical issues for both employees and patients throughout all departments for a national recognized children hospital.
 - Investigated employee help tickets related to PC maintenance, monitor functionality, and telephone devices.
 - Resolved patient room help tickets related to nurse call devices, prescription scanners and PC and monitor issues.
 - Assisted with new procedures and deployment of technology for a medical building.
- Intern, Emergency Preparedness Department**
- Created message templates, added new rules, and users in the communication platform Everbridge.
 - Analyzed and collected data from the results of the alerts sent through Everbridge.

OXFORD HAPPY NAILS SPA, Oxford, PA Summers 2012, 2013; Winter 2012

Receptionist

- Coordinated office and technical support at a privately owned salon that serviced 60-100 customers daily.
- Processed cash and credit payments, bank deposits and accounts payable.

SKILLS & LANGUAGES:

- Microsoft, Word, PowerPoint, Excel
- Khmer- conversant